



Dear Supporter,

We hope that this letter finds you well!

As a friend of San Diego French-American School (SDFAS), we know that you share in **our values of promoting diversity, inclusivity and global citizenship** within our community and wider society. SDFAS is a non-profit, independent school that enrolls over 370 students representing at least 45 nationalities from pre-kindergarten through 8<sup>th</sup> grade.

We are so grateful for the unrivaled support of our outstanding community who rallied to **sustain safe, full-time, in-person learning** during the entire COVID pandemic, and significantly expanded financial aid opportunities to promote and maintain a diverse student body and offer many deserving families the chance for their children to receive a global, high-quality education.

Going forward, we are actively looking ahead and have many ambitious plans for both facility and curriculum expansion. 2021-2022 saw the creation of a dedicated art and media center for our students - just one example of the many ways in which we are continuing to evolve and improve our student and community experience.

On Saturday, March 11, 2023, SDFAS will host its annual fundraising Gala, **Studio 35** in celebration of the school's 35<sup>th</sup> anniversary. To assist us in reaching our goal, **we humbly invite you to contribute by providing a donation for goods or services for our auction.**

We can assure you that donating an item to our 2023 Gala auction will elevate your visibility within San Diego's international community. We are proud to have many returning supporters who are very satisfied with the business and referrals that supporting our gala has brought them from within our community.

To pledge your support online, please visit the following URL: <https://www.sdfrenchschool.org/procurement-form-2023>. Feel free to contact us with any questions at [gala@sdfas.org](mailto:gala@sdfas.org).

Thank you in advance for your consideration.

With our sincerest gratitude,

Angela Whiteside  
Procurement Committee Chair



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## Procurement Form for Annual Gala Fundraiser

DONATIONS ARE TAX DEDUCTIBLE **NON-PROFIT TAX ID# 93-0992063**

### DONOR INFORMATION

Donor Name (as it should appear in the auction catalogue):		Donor's Address:	
Contact Name for Arrangements		City: State: Zip Code:	
		Business Phone:	E-Mail Address:
Value of Donation: \$	Other Phone:	FAX #:	Website:

### ITEM DESCRIPTION

Name of Item:
Detailed Description of Item:
Expiration Date or Restrictions, if any:
Signature of Donor: Date:
<input type="checkbox"/> Check box to have an invitation sent to you

### ITEM INFORMATION

<p><b>Tangible Item:</b></p> <p><input type="checkbox"/> Item enclosed <input type="checkbox"/> Donor will deliver by _____ <input type="checkbox"/> SDFAS call for pickup</p> <p><b>Gift Certificate:</b></p> <p><input type="checkbox"/> Enclosed <input type="checkbox"/> Donor will deliver by _____</p> <p><input type="checkbox"/> SDFAS has permission to create a gift certificate</p>
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<p>Please fill out the form accurately in order to receive a tax receipt. All donations to San Diego French-American School are tax deductible. Please contact the procurement team at <a href="mailto:gala@sdfas.org">gala@sdfas.org</a> for further information. Please submit no later than <b>Friday, March 3rd, 2023.</b></p>
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<p><b>Auction Committee use only</b></p>
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